

MEMORANDUM FOR THE RECORD

AUG 12 4 08 PM '70

SUBJECT: Records Center Construction Project

This memorandum summarizes a telephone call with Mr. Dan  
25X1A9a [REDACTED] on 12 August 1970 wherein the undersigned expressed serious  
concern about the apparent lack of progress on the Records Center  
project.

I advised Dan of recent developments and conversations on  
this project (including correspondence from [REDACTED]). 25X1C4a

25X1A9a [REDACTED] of this staff have had series of dis-  
25X1A9a cussions with Messrs. [REDACTED] in an

attempt to clarify serious slippage on the phasing of this work.  
A review of the written record has confirmed that we are well "off"  
target on our schedule for this construction, to cite but one example  
the following are schedule changes on the modification to Building  
25X1A6d [REDACTED] which is by far the simplest least complicated portion of this  
project. 25X1C4a

25X1C4a A. Based on our initial discussions with Mr. [REDACTED]  
[REDACTED] on 15 April 1969 (this was after we  
had received full approval to proceed with the project)  
we had established a target date for completing work on  
25X1A6d [REDACTED] by 31 August 1970. (This included an estimated  
60 days for actual construction).

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25X1C4a

B. [REDACTED] in memorandums dated 21 and 26 May moved this estimated completion date to 30 October 1970.

25X1C4a

C. In a subsequent letter from [REDACTED] dated 6 July 1970 completion date was again altered to 10 December 1970 (estimated 90 day construction time).

25X1C4a

D. Our last correspondence from [REDACTED] was dated 6 August 1970 and set yet another completion date for [REDACTED] of February 1971 and requested user service endorsement of this schedule.

25X1A6d

25X1A6d

In as much as work on [REDACTED] is a relatively minor portion of the total work to be done and certainly the least complicated we

25X1C4a

are most apprehensive on [REDACTED] ability to meet our schedules

25X1A6d

on the larger project for Building [REDACTED]. We advised Mr. [REDACTED]

25X1A9a

25X1A9a

and [REDACTED] that the February 1971 date on [REDACTED] was clearly

25X1A6d

unacceptable. We had assumed everyone concerned with this project

was aware of the relation between work on [REDACTED] and that

25X1A6d

25X1A6d

[REDACTED] must be completed at least one month prior to commencing

25X1A6d

construction on [REDACTED]

I advised Mr. [REDACTED] that we must take some action to impress 25X1A9a

25X1C4a

on [REDACTED] the urgency of this total project and the importance of meeting completion schedules originally agreed upon.

25X1C4a

To date [REDACTED] have not made one target date on time.

They have failed to meet even revised target dates. The plans

25X1A6d

and specifications for [REDACTED] originally promised on 15 July

12 AUG 1970

subsequently changed to 25 July and still have not been received.

The latest word on this is that they will be here by 14 August 1970.

25X1A6d

The entire schedule for [REDACTED] must be reviewed, to insure that

25X1C4a

[REDACTED] are indeed making some progress on this project and will be able to meet customer deadlines on the various phases of this project allowing sufficient leeway for contingencies.

After detailing the above to Mr. [REDACTED] we agreed to meet on 25X1A9a 17 or 18 August 1970 to review the schedules and determine what action is necessary to obtain [REDACTED] commitments to our schedules.

25X1C4a

25X1A9a